



Job Application

Duraclean is a Drug-Free Workplace
Duraclean Systems of North Augusta, Inc.

847-A Edgefield Rd., North Augusta, SC 29841 Phone 803.279.8842

NAME _____ **DATE** / /
Last First Middle Month Day Year

PRESENT ADDRESS

Number Street City State Zip (____)____-____
Best phone number to be reached at

POSITION APPLYING FOR: _____ **DESIRED SALARY/HOURLY WAGE** \$ _____

How many hours can you work weekly? # HOURS **Can you work nights and weekends if necessary?** Yes No

EMPLOYMENT DESIRED Full time Part time Full or part time **DATE YOU WILL BE ABLE TO START?** _____ / _____ / _____
 Do you have a valid driver's license? Yes No If yes, what state? State: _____
 Have you received any traffic violations in the past 3 years? Yes No If yes, list type of offenses and dates: _____

EDUCATION AND OTHER INFORMATION

| TYPE OF SCHOOL | Name of School | Location of School | Years Completed | Graduated | | |
|-------------------|----------------|--------------------|-----------------|-----------|--------------------------|-----------------------------|
| High School | | | | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| College | | | | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| Business or Trade | | | | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| Other | | | | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |

CRIMINAL HISTORY

HAVE YOU EVER BEEN CONVICTED OF A CRIME? Yes No
 If yes, type of offense and dates: _____

HAVE YOU BEEN CONVICTED OF DUI OR OTHER MISDEMEANOR? Yes No If yes, describe the circumstances:
 Date, location, charges and disposition? _____

Are any charges now pending against you by a Federal, State or other law enforcement authorities for any violations of Federal law, state law, county or municipal law, regulation or ordinance? If yes, describe the circumstances: (date, location, charges) _____

NOTE: PROVIDE A COPY OF A BACKGROUND CHECK AND DRIVING RECORD UPON SUBMITTING APPLICATION

REFERENCES: Please list three references who are not relatives

| | |
|------|--------------|
| Name | Phone Number |
| Name | Phone Number |
| Name | Phone Number |

WORK EXPERIENCE

Please list your work experience for the past 5 years beginning with your most recent job held. If you were self-employed, give the company/business name.

Name of Employer/Company

Location

Employment dates

Last hourly wage

From / to /
(month) / (year) (month) / (year)

\$ / hour

Type of work done _____ Reason for leaving _____

Name of Employer/Company

Location

Employment dates

Last hourly wage

From / to /
(month) / (year) (month) / (year)

\$ / hour

Type of work done _____ Reason for leaving _____

Name of Employer/Company

Location

Employment dates

Last hourly wage

From / to /
(month) / (year) (month) / (year)

\$ / hour

Type of work done _____ Reason for leaving _____

May we contact your previous employer?

Yes No

What skills have you learned that may be related to the type of work you may be doing at Duraclean?

FOR OFFICE JOBS ONLY

Word processing YES NO If yes, WPM? _____

Software Programs: MS Word MS Excel Other software programs _____

Social media proficiency: Twitter Facebook List: _____

What other office skills do you have that may benefit Duraclean?

For Office Use Only

Notes about applicant:

Thank you for taking the time to fill out this application. We will file your application and you will be notified if a position is open that fits your background experience and skills for an interview.